All Approved/Critical external providers of product or services shall be required to meet the following requirements and shall understand MECs' QMS requirements to AS9100 (current revision) concerning control of externally provided processes, products, and services.

- Implement a QMS that includes control over approved external providers.
- Supplier is required to maintain control of quality records for a minimum of 7 years unless stated otherwise on PO.
- Supplier shall provide/maintain measuring and test equipment required to assure conformance to MEC PO requirements along with a corrective action process to eliminate causes of nonconformities in order to prevent recurrence.
- Supplier shall provide verification of the product including objective evidence of product quality (C of C).
- Supplier shall notify MEC in writing of any process/product changes that could impact form, fit or function and obtain MEC approval, and to also notify MEC in writing of any significant organizational or facility changes. Supplier shall not ship any product that does not meet all drawing and PO requirements without prior written MEC approval.
- In the event that nonconforming product has been inadvertently shipped, supplier shall notify MEC ASAP and obtain organization approval for nonconforming product disposition.
- MEC has the right of entry to all supplier facilities to determine and verify product quality and accessibility to all quality records.
- Perishable material must be clearly identified with the date of manufacture and date of expiration, and have at least 50% of shelf life remaining at time of delivery.
- Hazardous materials shall be clearly identified as such and the supplier shall provide safety data sheets with first delivery.
- Supplier shall have a program in place to preclude, detect and remove any counterfeit product parts or materials.
- Product and materials shall be packaged using the best commercial practices to prevent damage, deterioration and degradation.
- Supplier shall have a process in place to assure FOD free products (foreign object debris) are delivered to MEC .

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- Supplier shall flow down the requirements of this specification along with any other requirements specified on the MEC PO as required to assure compliance with this process.
- Performance Criteria: Critical Suppliers will be evaluated on Cost as Purchase Price Variance (PPV), Quality as Defect Material Rate (DMR), On Time Delivery, and Customer Service as defined by “Service Rating”. The top 80% of providers by spend will receive a quarterly scorecard with the rest rated annually.
- Have a process in place to assure employees are aware of their contribution to product and service conformity, product safety and the importance of ethical behavior.
- Any other customer specific requirement will be communicated on the PO.

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1 Change and Approval History

New Rev	Description	Approver	Approver Title	Date
A	Original release Author: Steve Williams	Gary DeGrave	Supply Chain Manager	20 Jan 2025
		Bob Willenbring	Site Quality Manager	27 Jan 2025

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